

Project Contract

Community Psychology Course Project Groups (PG) & Community Partner (CP)

Eric Mankowski, Ph.D.

The purpose of this contract is to outline the general expectations and responsibilities of both the Community Psychology Project Groups (PG) and the Community Partner (CP). This contract is specific to Community Psychology, and acts as an addendum to the Partnership Agreement between the Community Partner and the University Capstone Project. We recommend that each Project Group member be given a copy of the contract, and require that one copy be left with the Community Partner and one placed on file in the Community Psychology office.

Community Partner Agency/Project Name: _____

Please complete attached Contact Information.

Both the Community Partner (CP) and the Project Group (PG) agree to:

1. Read & discuss the Community Psychology Course Description
2. Use the Scientific Method Approach described in the Course Description during the course of the project work.
3. Develop a mutually agreed upon Project Workplan & Budget to be turned in on 11/04/03
4. Establish a regular schedule for meetings as follows (note dates and times for Fall Term meetings). Meetings should be scheduled between the CP and the PG at least every other week (twice monthly).

The PG and the CP will meet on the following dates/times during Fall term:

5. Establish a written procedure for notifying PG and CP members if you cannot make a scheduled meeting.
6. Meet as a group with the Community Psychology Instructor and/or the Community Psychology Executive Committee at least once per quarter.
7. Make every effort to discuss and work through issues and problems as they arise, and to bring in the Community Psychology Instructor if needed for mediation or advising.
8. Contact Dr. Mankowski as early as possible if concerns or issues arise during the course of the Project Group.

9. Submit changes to the workplan or other agreements in writing to the Committee of the Whole and to Dr. Mankowski.

CONTACT INFORMATION

Community Partner Information

Rep #1: Name & title: _____

Representing (agency or group): _____

Address: _____

Phone: _____ Fax: _____ Email: _____

What is the best way to get in touch with you? _____

When are the best times to get in touch with you? _____

Contact notes (note any restrictions or special instructions): _____

Rep #2: Name & title: _____

Address: _____

Phone: _____ Fax: _____ Email: _____

What is the best way to get in touch with you? _____

When are the best times to get in touch with you? _____

Contact notes (note any restrictions or special instructions): _____

Rep #3: Name & title: _____

Address: _____

Phone: _____ Fax: _____ Email: _____

What is the best way to get in touch with you? _____

When are the best times to get in touch with you? _____

Contact notes (note any restrictions or special instructions): _____

Community Psychology Project Group Contact Information

#1: Name: _____

Phone: _____ Fax: _____ Email: _____

What is the best way to get in touch with you? _____

When are the best times to get in touch with you? _____

Contact notes (note any restrictions or special instructions): _____

#2: Name: _____

Phone: _____ Fax: _____ Email: _____

What is the best way to get in touch with you? _____

When are the best times to get in touch with you? _____

Contact notes (note any restrictions or special instructions): _____

#3: Name: _____

Phone: _____ Fax: _____ Email: _____

What is the best way to get in touch with you? _____

When are the best times to get in touch with you? _____

Contact notes (note any restrictions or special instructions): _____

#4: Name: _____

Phone: _____ Fax: _____ Email: _____

What is the best way to get in touch with you? _____

When are the best times to get in touch with you? _____

Contact notes (note any restrictions or special instructions): _____

#5: Name: _____
Phone: _____ Fax: _____ Email: _____
What is the best way to get in touch with you? _____
When are the best times to get in touch with you? _____
Contact notes (note any restrictions or special instructions): _____

#6: Name: _____
Phone: _____ Fax: _____ Email: _____
What is the best way to get in touch with you? _____
When are the best times to get in touch with you? _____
Contact notes (note any restrictions or special instructions): _____

#7: Name: _____
Phone: _____ Fax: _____ Email: _____
What is the best way to get in touch with you? _____
When are the best times to get in touch with you? _____
Contact notes (note any restrictions or special instructions): _____

#8: Name: _____
Phone: _____ Fax: _____ Email: _____
What is the best way to get in touch with you? _____
When are the best times to get in touch with you? _____
Contact notes (note any restrictions or special instructions): _____